

**КЕНЖЕҒАЛИ САҒАДИЕВ  
АТЫНДАҒЫ  
ХАЛЫҚАРАЛЫҚ БИЗНЕС  
УНИВЕРСИТЕТІ**



**KENZHEGALI SAGADIEV  
UNIVERSITY OF  
INTERNATIONAL BUSINESS**

**APPROVED**  
**by the Academic Council of the UIB**  
**Kenzhegali Sagadiev**  
**Minutes No. 7 dated 20.01.2023**  
**Chairperson: A. M. Makhmetova**

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**REGULATIONS**

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**ON THE PROCEDURE FOR RECOGNITION OF LEARNING RESULTS IN  
FORMAL AND NON-FORMAL EDUCATION**

**“KENZHEGHALI SAGADIYEV UNIVERSITY OF INTERNATIONAL  
BUSINESS” LLP**

**EDITION 2**

**Enacted from the date of approval**

**Almaty, 2023**

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**Passport of the document**

<b>Document Type</b>	<b>Organizational Documentation</b>
<b>Document Title</b>	Regulation on the Procedure for Recognizing the Results of Formal and Non-Formal Education
<b>Purpose of the Document</b>	Regulates the procedure for recognizing the results of formal and non-formal education of students at all levels of higher education at the Kenzhegali Sagadiyev University of International Business
<b>Development</b>	Quality Assurance Center (QAC)
<b>Coordination</b>	Director of the Department of Advanced Studies Dean of the Faculty of Basic Higher Education Head of the Quality Assurance Center Legal Advisor
<b>Approval</b>	Rector of UIB named after Kenzhegali Sagadiyev
<b>Document Executors</b>	International Department, Academic and Methodological Center
<b>Compliance Control</b>	Rector
<b>Appendices to the document</b>	Appendix 1, 2, 3, 4
<b>Normative References</b>	<ol style="list-style-type: none"> <li>1. Law of the Republic of Kazakhstan "On Education" dated July 27, 2007, No. 319 (as amended).</li> <li>2. Order of the Minister of Education and Science of the Republic of Kazakhstan dated September 28, 2018, No. 508. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 23, 2018, No. 17588. On approval of the Rules for the recognition of learning outcomes obtained by adults through non-formal education provided by organizations included in the list of recognized organizations providing non-formal education.</li> <li>3. Rules for organizing the educational process using credit-based learning technology, approved by Order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011, No. 152 (as amended).</li> <li>4. State Program for the Development of Education in the Republic of Kazakhstan for 2020–2025</li> <li>5. Bologna Declaration of June 19, 1999</li> </ol>
<b>Original Holder</b>	QAC

## Approval Sheet

*Regulation approved by:*

Director of DAA

Tokina A.A. \_\_\_\_\_

« \_\_\_ » \_\_\_\_\_ 2023

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Project менеджер QAC

Duzbaeva R. M. \_\_\_\_\_

« \_\_\_ » \_\_\_\_\_ 2023

## **1. Scope of application**

1.1 These Regulations regulate the procedure for recognizing the results of formal and informal education of students of all levels of higher education at the Kenzhegali Sagadiyev University of International Business (hereinafter referred to as the University or UIB).

## **2. Normative references**

This Regulation on the Procedure for Recognizing Learning Outcomes in Non-Formal Education includes references to:

2.1. Law of the Republic of Kazakhstan "On Education" dated July 27, 2007, No. 319-III (as amended).

2.2. State Compulsory Standard of Higher Education. – On Approval of State Compulsory Standards of Higher and Postgraduate Education. Order of the Minister of Science and Higher Education of the Republic of Kazakhstan (MHE RK) dated July 20, 2022, No. 2.

2.3. Rules for Organizing the Educational Process Using Credit-Based Learning, approved by Order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011, No. 152 (as amended).

2.4 Order of the Minister of Education and Science of the Republic of Kazakhstan dated September 28, 2018 No. 508. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 23, 2018 No. 17588. On approval of the Rules for the recognition of learning outcomes obtained by adults through non-formal education provided by organizations included in the list of recognized organizations providing non-formal education.

2.5. Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 4, 2018 No. 537. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 23, 2018 No. 17591. On approval of the Rules for the recognition of organizations providing non-formal education and the formation of a list of recognized organizations providing non-formal education.

2.6. State Program for the Development of Education in the Republic of Kazakhstan for 2020–2025.

2.7. Bologna Declaration of June 19, 1999

## **3. General terms**

3.1. These regulations are used for the internal operations of the University.

3.2. The regulations on the procedure for recognizing non-formal education outcomes at Kenzhegali Sagadiyev University of International Business LLP have been developed in accordance with the requirements defined in the regulatory and legal documents in the field of education in the Republic of Kazakhstan.

#### 4. Basic terms and definitions

4.1 The following concepts are used in this Regulation:

<b>Term</b>	<b>Definition</b>
<i>Formal education</i>	structured training received in educational institutions and confirmed by an official document of the established form.
<i>Non-formal education</i>	a type of education provided by organizations that provide educational services regardless of location, duration, or mode of instruction, and is accompanied by the issuance of a document confirming the learning outcomes.
<i>List of recognized organizations providing non-formal education</i>	<i>a list of Kazakhstani and foreign organizations providing non-formal education, regardless of ownership, compiled by the authorized education body.</i>
<i>Informal education</i>	learning that is undertaken independently by an individual, without the issuance of a document reflecting the learning outcome.
<i>Learning outcomes</i>	assessed volume of knowledge, skills, and abilities acquired and demonstrated by a student in mastering an educational program, as well as the values and attitudes formed;
<i>Distance learning</i>	purposefully organized and coordinated process of interaction between teachers and students, both temporally and spatially, and with learning resources, using pedagogical, information, and telecommunications technologies.
<i>Blended learning</i>	organization of the educational process based on a combination of traditional face-to-face instruction and online learning, using specialized electronic learning materials posted on the educational portal of higher and postgraduate education institutions.
<i>Distance learning technologies (DET)</i>	learning activities implemented using information and communication technologies and telecommunications tools, with mediated (at a distance) or partially mediated interaction between the student and teacher.
<i>A massive open online course (hereinafter referred to as a MOOC)</i>	training course with massive interactive participation using e-learning technologies and open access via the internet.
<i>Knowledge</i>	the result of assimilating information through learning, defined by a set of facts, principles, theories, and practices in a relevant field of work or study.
<i>Skills</i>	the proven ability to apply knowledge to problem solving. Skills are divided into practical (use of methods, materials, mechanisms, and tools) and cognitive (application of logical, intuitive, and creative thinking).
<i>Skills (experience)</i>	sustainable ability to successfully solve problems in professional or other fields of activity.
<i>Competencies</i>	represent a dynamic combination of knowledge, understanding, abilities, and skills. Their development is the goal of educational

	programs. They are developed in various course units and assessed at different stages. Acquired by students.
<i>Educational component</i>	an academic discipline of a compulsory component, a university component, or an elective component of general education subjects, core subjects, or major subjects of an educational program.
<i>Academic achievements</i>	the result of information acquisition through learning, which is determined by a set of facts, principles, theories, and practices in the relevant field of work or study
<i>Credit transfer</i>	recognition of academic disciplines, types of professional internships, educational modules completed by students in obtaining previous technical and vocational, post-secondary education, higher vocational education, additional programs of the Nazarbayev Intellectual Schools AEO, as well as the results of final assessment obtained in them and their transfer to the transcript.
<b>(Learning outcomes obtained through non-formal and/or informal education are recognized in the UIB through validation).</b>	
<i>Validation of learning outcomes (recognition of learning outcomes).</i>	The process of formalizing the results of educational experience, a set of competencies, and knowledge. The means of validating the results of non-formal and informal learning include exam papers, quizzes and tests, qualification (trial) papers, tools, materials, and other resources in accordance with the qualification level and technological requirements.
<b>Mentor</b>	instructor responsible for supporting MOOC courses
The mentor's responsibilities include: compiling exam papers, assessments, and tests to determine students' mastery of planned learning outcomes; assigning midterm and final grades in the LMS Moodle ( <a href="http://www.uib.edu.kz">www.uib.edu.kz</a> ); monitoring students' progress throughout the semester; assisting students with organizational matters while studying on the MOOC platform; informing department heads and the person responsible for organizing training in distance learning systems at the university about the status of students' progress; interacting with group advisors.	

## **5. THE ORDER AND PROCEDURES FOR THE RECOGNITION OF LEARNING OUTCOMES OBTAINED THROUGH FORMAL EDUCATION**

5.1. As part of the educational activities at the Kenzhekali Sagadiyev University of International Business LLP, modular educational programs have been developed based on the current curriculum of each full-term educational program.

5.2. Certain disciplines in the educational program can be recognized based on diplomas from previous formal education (technical, vocational, post-secondary, and higher education), certificates from the formal education of graduates of the Nazarbayev Intellectual Schools AEO, or additional formal education (refresher courses). Formal education results are confirmed through the course credit transfer procedure, taking into account additional modules of educational programs within the MAJOR/MINOR (major is the primary specialization, and minor is the secondary).

5.3. The primary documents for credit transfer are state-issued documents issued by technical and vocational, post-secondary, and higher education institutions, and

institutions included in the list of recognized institutions providing formal education, including:

- a certificate issued to individuals who have not completed their studies;
- a state-issued diploma and its supplement;
- a transcript (for reinstatement and transfer to a university).

5.4. Only those courses for which an exam is the final assessment are eligible for credit transfer. Credit transfer is granted if the course title and content are identical, and if the total number of hours and credits for graduates enrolled in the credit-based learning system (at least 75%) matches the total number of hours (at least 75%) enrolled in the linear learning system. Credit transfer is granted before the start of the course.

5.5. In cases where the submitted document on previous education does not indicate the hours, the decision to transfer credit for the course is made on a case-by-case basis and is based on the learning outcomes of the current bachelor's and master's degree program.

5.6. 5.6. The required component "Modern History of Kazakhstan" at UIB is not transferable. The university provides students with an academic credit difference of 3 credits for full completion of this course.

5.7. Disciplines from the general education block and the catalogue of elective disciplines can be re-credited in case the volume of the academic workload coincides and they correspond to the direction of the educational programs (EP).

5.8. Disciplines introduced by the decision of the Academic Council of the UIB (UCC - university compulsory components) can be credited against related disciplines from the educational block of previous education with the same or greater volume of credits (hours).

5.9. Students have the right to refuse credit transfer or recertification for courses. In this case, they must complete all current, midterm, and final assessments for all courses required by the undergraduate and graduate programs. The final grade received by the student will be included in their transcript.

5.10. Students who have received credit for courses in the bachelor's and master's degree programs are exempt from repeating the relevant course.

5.11. To recognize learning outcomes obtained through formal education, the UIB establishes a specialized commission consisting of an odd number of members, including the director of the Academic Affairs Department, the dean of the BHE faculty, and department heads. A commission chairperson is elected by a majority vote from among the commission members, who oversees the commission's activities. A specialist from the Department of Academic Affairs serves as the secretary.

5.12. Based on the student's documentation of previous formal education, the committee:

- compares the list of academic disciplines (their hours, the type of assessment) completed by the student at the previous stage of study with the list of disciplines contained in the bachelor's and/or master's degree programs for the corresponding fields of study;
- determines the list of disciplines for which a decision on credit transfer may be made;
- compiles the minutes of the meeting and a transfer of academic credits (*Appendix 1*) for each student to transfer credits for the disciplines of the bachelor's and/or master's degree program, into which the relevant decisions are subsequently entered;
- familiarizes the student with the terms of credit transfer and recertification before the start of the educational process;
- based on the minutes and transfer, grades for the credit transfer disciplines are added to the student's transcript.

5.13. The minutes of the committee's decision are signed by the chairperson, members, and secretary of the committee.

## **6. The order and procedures for recognizing learning outcomes obtained through non-formal education**

6.1. Recognition of learning outcomes acquired through non-formal education is permitted for educational components included in the Educational Program (EP). Recognition of learning outcomes occurs in the semester in which the educational component is scheduled for completion according to the curriculum of the specific Educational Program. The educational component may be transferred as a component of the curriculum no later than the beginning of the following semester.

6.2. Recognition of learning outcomes acquired through non-formal education is applied both to courses in the compulsory component, the university component, and elective educational components, with the exception of diploma projects.

6.3. The educational component may only be transferred in full.

6.4. The University may recognize learning outcomes acquired through non-formal education in the amount of no more than 10% (24 credits) of the total number of hours in a specific educational program

6.5. Validation of learning outcomes obtained through non-formal education must include the following mandatory steps:

6.5.1 A student enrolled in a higher/postgraduate education program submits an application to the Rector of the University requesting recognition of learning outcomes acquired through non-formal education (*Appendix 2*). The application must be accompanied with documents (certificates, attestations, references, etc.) defining the subject matter, scope, and list of learning outcomes acquired during non-formal education, as well as the assessment results. The application, signed by the head of the relevant department, the dean of the Faculty of Basic Higher Education, and the director of the Department of Academic Affairs (DAA), along with the Rector's resolution, is submitted to the DAA.

6.5.2 By order of the Dean of the FBHE, a subject committee is created, which includes:

- the head of the graduating department;
- faculty members of the department whose qualifications correspond to the profile of the educational component proposed for transfer based on the recognition of learning outcomes acquired through non-formal education;
- a representative of the FBHE's Dean's Office (subject to agreement).

Attendance at committee meetings by students enrolled in higher/postgraduate education programs is permitted at the student's discretion.

6.5.3 The subject committee reviews the submitted documents, analyzes their compliance with the educational component program, interviews the student, and makes one of the following decisions:

- **not recognize** the results obtained during informal learning (*Appendix 3*),
- **recognize** the results obtained during informal learning and count them as the final assessment (exam) for the relevant educational component (*Appendix 4*),
- assign the type of final assessment (oral exam with papers, written exam with papers, computer-based testing, paper-based written testing, combined exam, project defense, presentation, or case study), in accordance with the curriculum for the educational component. Based on the results of the final assessment, a decision may be made to count the student's learning outcomes (*Appendix 5*).

6.5.4 If the subject committee deems it necessary to conduct a final assessment (exam), the student is introduced to the curriculum of the educational component and the list of questions to be included in the exam. If the curriculum includes an individual assignment for a given subject (term paper/project, essay, calculation, test), the student is introduced to the list of topics. The student is also introduced to the assessment criteria and the rules for appealing results.

6.5.5 The subject committee grants the student up to 10 working days to prepare for the final assessment (for each subject) and up to 20 working days to complete the selected topic/individual assignment (if any). The preparation period is discussed with the student. The entire transfer procedure, taking into account preparatory work, must be completed before the beginning of the next semester.

6.5.6 Based on the results of the final assessment, the subject committee assigns a grade for the relevant educational component in points on a 100-point scale, using a letter system with a numerical equivalent (passing grades from "A" to "D" and "unsatisfactory" grades from "FX" and "F") on the ECTS scale. If a student receives fewer than 50 points, the learning outcomes acquired through non-formal education are not recognized.

6.5.7 Based on the validation results, the subject committee prepares a report containing a conclusion **for the DAA** regarding the recognition or non-recognition of learning outcomes obtained during non-formal learning (*Appendix 6*).

6.5.8 In the event of transfer of credit for an educational component, the following

information is included in the student's documents (transcript, etc.): the name of the course, the total number of hours/credits, the grade, and the basis for transfer (MOOC certificate, subject committee meeting minutes number). The student is exempt from studying the transferred educational component in subsequent semesters.

6.6. Validation of learning outcomes obtained through non-formal education for educational components included in the approved list of courses approved for completion in recognized global distance learning systems based on the University's agreement with a specific organization (e.g., Coursera) must include the following mandatory steps:

6.6.1 To fully credit the educational component, one must complete one or more courses from the MOOC course list recommended by the graduating department for a specific course. The course syllabus specifies the list of recommended MOOC courses for full completion of the course.

6.6.2 Based on the scores indicated in the MOOC course completion certificate(s), the Mentor assigns grades to the student for Midterm Control 1 (MC1) and Midterm Control 2 (MC 2) (from 0 to 100 points) in the LMS Moodle ([www.uib.edu.kz](http://www.uib.edu.kz)). For MC 1, only the score of the first exam attempt is taken into account; for MC 2, the certificate score is taken into account. If multiple courses are completed, the average score of the first exam attempts is taken for MC 1, and the average score of the certificates is taken for MC 2.

6.6.3 A student who has the required academic rating based on the results of MC 1 and MC 2 is admitted to the final assessment (exam) for the educational component.

6.6.4 Based on the results of the final assessment, the grade for the corresponding educational component is entered into the student's transcript as points on a 100-point scale, using a letter system with a numerical equivalent (passing grades from "A" to "D" and "unsatisfactory" - "FX" and "F") on the ECTS scale.

6.6.5 If the final assessment is successfully passed, the student is exempt from studying the transferred educational component in subsequent semesters.

6.6.6 If the student receives less than 50 points, the learning outcomes acquired through non-formal education are not recognized.

### **Conclusion**

These Regulations are approved by the Rector of the UIB and remain in effect until cancelled.

In the event of amendments or additions to the state regulatory documents governing the matters covered by these Regulations, the relevant provisions of the Regulations shall cease to be valid, and the amendments will take effect.

*Appendix 1*

**Transfer of academic credits**

**Approved**

**Dean** \_\_\_\_\_  
 « \_\_\_\_ » \_\_\_\_\_ **202**\_\_

Full name of the student \_\_\_\_\_

Group of educational programs \_\_\_\_\_

Cipher, educational program \_\_\_\_\_

Degree/Qualification \_\_\_\_\_

Year of admission \_\_\_\_\_

Language of study \_\_\_\_\_

Form of study \_\_\_\_\_

Financing \_\_\_\_\_

<b>№</b>	<b>Disciplines of technical and vocational education</b>	<b>Discipline of the UIB named after Kenzhegali Sagadiev</b>	<b>ECTS</b>
1			
2			
3			
	Total:		

**Conclusion:**

<b>№</b>	<b>Code</b>	<b>Discipline Name</b>	<b>ECTS credits</b>	<b>Assessment Form</b>
1				
2				
3				

Head of Department \_\_\_\_\_ date: « \_\_\_\_ » \_\_\_\_\_ 202\_\_

DAA specialist \_\_\_\_\_ date: « \_\_\_\_ » \_\_\_\_\_ 202\_\_

Student \_\_\_\_\_ date: « \_\_\_\_ » \_\_\_\_\_ 202\_\_

*Appendix 2*

**To the Rector of University of International Business” LLP**

\_\_\_\_\_  
(Full name of the Rector)

**from a student/master's student \_\_\_\_\_  
course, EP**

\_\_\_\_\_  
(name of the educational program)

\_\_\_\_\_  
(Full name of the applicant for higher education)

**STATEMENT**

I hereby request that the learning outcomes I have obtained through non-formal education be recognised as fulfilling the final assessment (examination) requirement for \_\_\_\_\_ the \_\_\_\_\_ discipline.

« \_\_\_\_\_ ».  
(Name of the discipline)

Documents (personally certified copies of documents) confirming the acquisition of the relevant training results are attached:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

I am familiar with the rules for validation (recognition) of the results of non-formal learning

\_\_\_\_\_  
(Signature)

Appendix 3

Protocol "Do not recognize learning outcomes"

UNIVERSITY OF INTERNATIONAL BUSINESS named after KENZHEGALI SAGADIEV

PROTOCOL № \_\_\_\_\_

from « \_\_\_\_\_ » \_\_\_\_\_ 202\_\_ y.

meetings of the subject commission for the recognition of the results of non-formal education, created by order of the director of the department \_\_\_\_\_

(Name of the department)

Subject Committee Members:

Chairman: \_\_\_\_\_

Members: \_\_\_\_\_

Considered: Recognition of learning outcomes acquired through non-formal education by students

(full name)

The following documents were submitted for consideration to the subject committee:

– the student's application \_\_\_\_\_

(full name)

for the recognition of learning outcomes acquired through non-formal education as a final assessment of the educational component of the educational program « \_\_\_\_\_ »;

– documents confirming the receipt of training results: \_\_\_\_\_

(Indicate: the name, number, and date of issue of the document, the name of the organization that issued the document, a link to its website, the course title, the course length, the learning outcomes achieved, etc.).

Subject Committee Decision:

1. Based on the review of the documents provided by the student \_\_\_\_\_

(full name)

confirming the acquisition of learning outcomes through non-formal education, establish their INCONSISTENCY with the competencies that are formed by the educational component of the educational program « \_\_\_\_\_ »

2. DO NOT RECOGNIZE the results obtained during informal learning as final assessment for the educational component of the educational program « \_\_\_\_\_ »

Committee Chair: \_\_\_\_\_

(Signature, Full name)

Committee Members: \_\_\_\_\_

(Signature, Full name)

I have read the commission's decision. \_\_\_\_\_

(Full name of a student, signature, date)

*Appendix 4*

Protocol "To recognize learning outcomes"

UNIVERSITY OF INTERNATIONAL BUSINESS named after KENZHEGALI SAGADIEV

PROTOCOL № \_\_\_\_\_  
from « \_\_\_\_\_ » \_\_\_\_\_ 202\_\_ y.

meetings of the subject commission for the recognition of the results of non-formal education, created by order of the head of the department \_\_\_\_\_

\_\_\_\_\_  
(Name of the department)

**Subject Committee Members:**

Chairman: \_\_\_\_\_

Members: \_\_\_\_\_

**Considered:** Recognition of learning outcomes acquired through non-formal education by students \_\_\_\_\_

\_\_\_\_\_  
(full name)

**The following documents were submitted for consideration to the subject committee:**

– the student's application \_\_\_\_\_  
(full name)

for the recognition of learning outcomes acquired through non-formal education as a final assessment of the educational component of the educational program « \_\_\_\_\_

\_\_\_\_\_ »;  
– documents confirming the receipt of training results: \_\_\_\_\_

( Indicate: the name, number, and date of issue of the document, the name of the organization that issued the document, a link to its website, the course title, the course length, the learning outcomes achieved, etc.).

**Subject Committee Decision:**

1. Based on the review of the documents provided by the student \_\_\_\_\_

\_\_\_\_\_  
(full name)

confirming the acquisition of learning outcomes through non-formal education, to establish their FULL CONFORMITY with the competencies that are formed by the educational component of the educational program

« \_\_\_\_\_ »

2. **RECOGNIZE** the results obtained during non-formal learning as final assessment of the educational component of the educational program « \_\_\_\_\_

\_\_\_\_\_ »

3. **ASSIGN A GRADE OF** « \_\_\_\_\_ » and \_\_\_\_\_ ECTS points.

Committee Chair: \_\_\_\_\_  
(Signature, Full name)

Committee Members: \_\_\_\_\_  
\_\_\_\_\_  
(Signature, Full name)

*I have read the commission's decision.* \_\_\_\_\_  
(Full name of a student, signature, date)

UNIVERSITY OF INTERNATIONAL BUSINESS named after KENZHEGALI SAGADIEV

PROTOCOL № \_\_\_\_\_  
from « \_\_\_\_\_ » \_\_\_\_\_ 202\_\_ y.

meetings of the subject commission for the recognition of the results of non-formal education, created by order of the head of the department \_\_\_\_\_

\_\_\_\_\_  
(Name of the department)

**Subject Committee Members:**

Chairman: \_\_\_\_\_

Members: \_\_\_\_\_

**Considered:** Recognition of learning outcomes acquired through non-formal education by students

\_\_\_\_\_  
(full name)

**The following documents were submitted for consideration to the subject committee:**

– the student's application \_\_\_\_\_  
(full name)

for the recognition of learning outcomes acquired through non-formal education as a final assessment of the educational component of the educational program « \_\_\_\_\_ »;

– documents confirming the receipt of training results: \_\_\_\_\_

( Indicate: the name, number, and date of issue of the document, the name of the organization that issued the document, a link to its website, the course title, the course length, the learning outcomes achieved, etc.).

**Subject Committee Decision:**

1. Based on the review of the documents provided by the student \_\_\_\_\_

\_\_\_\_\_  
(full name)

confirming the acquisition of learning outcomes through non-formal education, **it is not possible to establish THEIR DEGREE OF CONFORMITY** with the competencies that are formed by the educational component of the educational program « \_\_\_\_\_ »

2. **SCHEDULE THE FINAL TEST (EXAM)** for the educational component of the educational program « \_\_\_\_\_ »

Committee Chair: \_\_\_\_\_  
(Signature, Full name)

Committee Members: \_\_\_\_\_  
(Signature, Full name)

*I have read the commission's decision.* \_\_\_\_\_  
(Full name of a student, signature, date)

*Appendix 6*

Protocol "Recognize the results of the final assessment as the final grade for the educational component"

UNIVERSITY OF INTERNATIONAL BUSINESS named after KENZHEGALI SAGADIEV

PROTOCOL № \_\_\_\_\_

from « \_\_\_\_\_ » \_\_\_\_\_ 202\_\_ y.

meetings of the subject commission for the recognition of the results of non-formal education, created by order of the head of the department \_\_\_\_\_

\_\_\_\_\_  
(Name of the department)

**Subject Committee Members:**

Chairman: \_\_\_\_\_

Members: \_\_\_\_\_

**Reviewed:** Results of the final assessment (exam) for the recognition of learning outcomes acquired through non-formal education by student \_\_\_\_\_

\_\_\_\_\_  
(full name)

for crediting the educational component of the educational program « \_\_\_\_\_ »

»

**Ticket question and answer assessment:**

1. \_\_\_\_\_ :

2. \_\_\_\_\_ :

\_\_\_\_\_  
(Point the ticket question and the assessment of the answers for each question)

**Subject committee decision:**

1. Based on the analysis of the student's responses \_\_\_\_\_  
(full name)

and completion of an individual assignment (if any), **ASSIGN** a **GRADE** for the final assessment « \_\_\_\_\_ » and \_\_\_\_\_ ECTS points.

2. **RECOGNIZE** the results of the final assessment (exam) as the final grade for the educational component of the educational program « \_\_\_\_\_ »

»

Committee Chair: \_\_\_\_\_  
(Signature, Full name)

Committee Members: \_\_\_\_\_  
(Signature, Full name)

*I have read the commission's decision.* \_\_\_\_\_  
(Full name of a student, signature, date)